### JOB OPPORTUNITY ANNOUNCEMENT

**DATE OPEN:** November 13, 2024

**DATE CLOSED**: When Filled

**SALARY:** \$40,000.00

#### **REQUIREMENTS:**

- Maintain cleanliness of county buildings including cleaning the restrooms, mopping floors and cleaning offices
- Sanitize toilets; wash and disinfect basins and walls; replenish supplies
- Dust furniture in offices; vacuum floors; empty trash containers and dispose of trash
- Wipe down doors and door handles; clean and disinfect mirrors, baseboards, water fountains and counter tops.
- Strip and wax floors
- Replace light bulbs, air conditioner filters and assist with minor repairs
- Operate various hand and power tools
- Assist with carrying, lifting, or moving items when required
- Must be able to handle all types of climates
- Perform other duties as assigned
- Landscaping
- Parking lot maintenance

For consideration, you must complete an <u>Employment Application</u> in full and provide a professional resume. You may obtain an application in the Human Resources Department, Room 200 of the Hunt County Courthouse.

You will be called for an interview.

# **NO PHONE CALLS PLEASE**

### HUNT COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

## **PLEASE DO NOT REMOVE**